

Scope and Responsibilities

AmSECT Pediatric and Congenital Perfusion Committee Chair (PCPC) Job responsibilities

1. Prerequisite Criteria
 - o American Board Certified Cardiovascular Perfusionist
 - o Must be an AmSECT member in good standing
 - o Must be a Fellow of Pediatric Perfusion (FPP)
 - o Should be a member of PCPC for a minimum of 2 years
2. Responsibilities
 - o Should make **substantial** efforts to attend all AmSECT Pediatric and Congenital Perfusion Committee meetings while serving as a committee member
 - o Plan and Lead the Pediatric Committee meetings at conferences
 - o Serve as or Designate Co-chair for the International AmSECT Meeting and/or Pediatric Meeting
 - Participating in Meeting
 - Planning pediatric and congenital content
 - Moderating sessions
 - Presenting
 - Recruiting vendors
 - Evaluation of sites for potential future meetings.
 - o Be available for all scheduled pediatric committee conference calls throughout the year
 - Communicate with Committee
 - o Assign Committee Members to special projects and ensure they are meeting their projected timelines
 - o Sit on the Pediatric Fellow Review Committee
 - o Sit on or assign a representative for the International Consortium for Evidence Based Perfusion (ICEBP) Committee
 - o Sit on or assign a representative for the Pillar Award Committee
3. Term Length, Membership Limits
 - o Term Length is no fewer than three years
 - o Chair will be re-evaluated every three years
 - o Reapplication / declaration of interest between terms
 - As described via email to Committee stating desired interest to remain as Committee Chair
 - Maintain Minimum and Maximum number of Committee members
 - Recruit, along with the committee when the committee is below the minimum number of members
 - Hold committee review process and vote for new members
4. Other potential areas of interest should include:

- o Responsible for creation of task force for regular review and revision of pediatric Body of Knowledge
- o Assisting with recruitment of Fellows of Pediatric Perfusion (FPPs) when necessary for such tasks as:
 - Participation in AmSECT today columns
 - Recruitment of faculty speakers for meetings
 - Sub -committee participants on delegated projects
 - Manage running list of special projects and reduce as needed
- o Participation in multi-Center Collaborative studies
 - Might involve rotating control, study design and protocol development of various topics among participating centers